2009 Exhibitors’ Calendar

April 14: Deadline for exhibit space application to earn 5 bonus points.
May 2: Deadline for exhibit space application to earn 3 bonus points.
May 16: Deadline for exhibit space application to earn 1 bonus point.
May 16: Deadline to cancel commercial exhibit space and receive full refund, less $100.00 administrative fee.
May 23: Booth assignment, program, and a housing form will be sent to exhibitors.
June 30: Balance due on all exhibit space, or subject to cancellation of contract.
All applications postmarked after this date must include full payment before booth assignment is made.
July 30: Deadline to cancel commercial booth space and receive a refund, less $750.00 deposit. No money will be refunded on space cancelled after this date.
July 30: Deadline to cancel educational booth space less a $50.00 administrative fee. No money will be refunded on space cancelled after this date.
July 30: Deadline for exhibit description and advertising in “Guide to Exhibitors.”
July 30: Educational booths will be assigned.
Aug.10: Last day to guarantee 2007 convention room rate and room availability
Aug. 27: Deadline for receipt of names of exhibit personnel for Regular Attendee Conference Pre-Registration.
Aug. 29: Deadline to notify exhibit manager if non-official decorator is to be used (Rule 12).
Aug 27: Deadline for receipt of names of exhibit personnel for Basic Exhibitor Pre-Registration.
Sept. 7: Exhibitor Registration Desk opens at 1:00 P.M.
Sept. 8: Exhibit setup: 1:00 P.M.-5:00 P.M.
Sept. 9: Exhibit setup: 8:00 A.M. - 6:00 P.M.
Sept. 10: TRADESHOW OPENS at 9:00 A.M.
Sept. 11: TRADESHOW CLOSES at 4:00 P.M.
Sept. 12: All exhibit material must be removed from the Exhibit Area by noon.
Exhibit Hours:
Sept. 10: 9:00 A.M. - 7:00 P.M.
Sept. 11: 9:00 A.M. - 4:00 P.M.